

## POWERPOINT PRESENTATION RUBRIC

	Points	Yours
<b>Structuring Your Talk</b> Clear statement of the problem and its importance Tell a story in a logical sequence	10	
<b>Preparing your Slides</b> Outlined presentation Kept text or data brief using 5-7 titled slides No grammar errors	10	
<b>Visual Elements</b> Contrasted: light on dark or dark on light Interesting and attractive graphics made key concepts clearer 2-3 Fonts used sized of 28 to 34. Suggested title size is 44	10	
<b>Practiced Presentation</b> Talked through presentation Stayed under 10 minutes	10	
<b>Pre-Talk Preparation</b> Arrived prepared	10	
<b>Handouts</b> Developed and utilized a handout	10	
<b>Speaking</b> Spoke clearly and distinctly Did not read slides aloud	10	
<b>Body Language</b> Kept eyes on audience Faced the audience	10	
<b>Questions</b> Allowed time for questions	10	
<b>Conclusion</b> Summarized presentation Stated what they hoped audience learned or would learn Thanked the audience for being here	10	
<b>TOTAL</b>	<b>100/10</b>	